

# Building Engineering Services

# Work*safe*

# SAFETY FACTS



General responsibilities  
Safety signs and signals  
Emergency procedures and first-aid  
Fire prevention and control  
Accident prevention and reporting  
Site transport safety  
Health, hygiene and welfare  
Personal protective equipment  
Manual handling  
Hazardous substances  
Electrical safety  
Hand-held equipment and tools  
Noise and vibration  
Work at heights  
Hot work  
Excavations and confined spaces



**HVCA**

 **ECA JS19**



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**John Hallett** - Consultant

**Alan Keating** - Secretary

*The HVCA also wishes to acknowledge the input from the members of the Joint Safety Committee for their time and input.*

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This version of "Safety Facts" is very similar to its predecessor, however, it has been updated and its scope has been extended. This has been prompted by the introduction of the CSCS Health and Safety Test in the construction industry, and a review of what was previously known as the "H&V Safety Guide". This publication (JS1) has been renamed the "Worksafe guide to site safety" and has itself been completely updated, due to introduction of the site health and safety test.

The index in this booklet lists all of the Safety Facts and cross-references them to the various Parts in the "Worksafe guide to site safety". The two publications are therefore complementary, and this booklet will act as a good prompt if you need to 'jog' your memory about something - so always keep it with you.

Following the advice in this booklet will help you to look after yourself and to avoid causing accidents to other people - make good use of it. However, if you need to broaden your knowledge of health and safety, you need to read the "Worksafe guide to site safety". Even this, though, is not a substitute for going on a health and safety training course.

As noted above in the acknowledgements, the development of this publication could not have been achieved without the input from a lot of people. I would therefore like to record my thanks to them and in particular, the members of the Joint Safety Committee.

**Remember - Keep safety in your sites.**

A handwritten signature in black ink that reads "Bill Belshaw". The signature is written in a cursive, slightly slanted style.

**Bill Belshaw**

*Chairman*

**Heating and Ventilating Joint Safety Committee**

For ease, the Fact Sheets are cross-referenced to the various Parts in the "Worksafe guide to site safety".

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